

SECTION 4 of Directory

Leadership support

Section 4 - Leadership Support

Lockdown planning for Management Teams	LS001
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Introduction

As part of the Enhanced School Service Level Agreement and in response to requests we are offering bespoke lockdown planning from Margaret Curry Consultancy Limited. There are multiple reasons why schools may need to introduce lockdown arrangements, including managing in-house challenges as well as emergency situations. This 2-hour session is specifically for school leaders to consider the range of challenges which could occur and how their premises, staff, roles and responsibilities can meet these challenges. The offer includes the option to discuss a selection of potential lockdown scenarios that have been faced by leaders or alternatively can be tailored to a specific area of concern.

Margaret Curry has extensive experience of managing high profile emergencies and supporting management teams and is qualified member of the Business Continuity Institute. This session is ideal for those wishing to develop a bespoke response to lockdown challenges or those wishing to evaluate the effectiveness of their existing arrangements.

Attendees: This training is suitable for:

The confidential nature of this session is appropriate for Senior Leadership Teams only but can include key personnel such as business managers and maintenance managers (to be agreed in advance).

Course Content:

By the end of the training participants will be aware of:

- The types of challenges that have resulted in schools being required to lockdown
- The importance of strategic planning and risk assessment
- Their current level of preparedness should a lockdown be required imminently.
- What actions are needed to ensure appropriate, efficient response
- What other potential challenges may be faced post lockdown.

Length of course: 2 hours

Cost	Core	Enhanced	Non-SLA
In School	£375	3 Credits	£450

Introduction

As part of the Enhanced School Service Level Agreement and in response to requests we are offering bespoke lockdown planning from Margaret Curry Consultancy Limited. There are multiple reasons why schools may need to introduce lockdown arrangements, including managing in-house challenges as well as emergency situations. This 2-hour session builds on Lockdown Planning for Management Teams and provides the support and guidance to develop a bespoke lockdown procedure/ plan and/or evaluate existing arrangements.

The offer includes a choice of two options:

To assist management carrying out a “walk through” of school premises to consider appropriateness of key locations, and offer possible solutions to issues raised at the initial session

Or

To work through a real scenario enabling leadership to evaluate how the management team would respond in those circumstances (including in their absence if required). This exercise is aimed to identify any additional group or individual training requirements or additional aspects to be included in the school’s lockdown procedure.

Following this the remainder of the session will focus on how to develop a plan that provides the right amount of detail and guidance for individual posts as well as the management team. This work provides the foundation for all staff to then be delivered training either in-house, directly by their leadership or via the next session in this series.

Attendees:

This training is suitable for Leadership and Management Teams including key personnel such as business managers and maintenance managers (to be agreed in advance).

Course Content:

By the end of the training participants will:

- Have identified key personal and roles and responsibilities to be included in the lockdown plan including deputising arrangements.
- Have evaluated their premises and identified key locations and considered what level of provisions may be needed in the future and what interim arrangement can be immediately established.
- Have identified the level of detail and guidance needed for all those named in the plan to feel confident of their responsibilities.
- Agreed a format and owner for the plan and a mechanism to review and test.
- Gained the confidence to run/ assist in delivering an all staff/ school training session to test the effectiveness and efficiency of the procedures, ensuring staff feel supported and have confidence in the provision being developed.

Length of course: 2 hours

Cost	Core	Enhanced	Non-SLA
In School	£375	3 Credits	£450

Introduction

As part of the Enhanced School Service Level Agreement and in response to requests we are offering bespoke lockdown planning from Margaret Curry Consultancy Limited. There are multiple reasons why schools may need to introduce lockdown arrangements, including managing in-house challenges as well as emergency situations. This 2-hour session is the final in a 3-part series specifically considering lockdown arrangements in schools and can be taken following the two previous management training sessions as bespoke targeted training to launch new or revised lockdown procedures and evaluate staff response or alternatively as a general awareness session for staff.

The offer includes the option to assist you testing your school's response to an agreed scenario using the plans developed by management who have received management lockdown training - this can be done with staff only on site or when school is fully operational.

Alternatively for those taking this as a stand-alone session, we will provide an overview of what circumstances lockdowns are required and provide an awareness of what is required of staff by discussing and working through a scenario of your choice. If required, this session can be shortened to your time restraints.

Attendees:

This training is suitable for Management, Teachers, Pastoral Staff, Support Staff, and Non-Teaching Staff

Course Content:

By the end of the training participants will be aware of:

- The types of challenges that have resulted in schools being required to lockdown
- The importance of schools having a plan in place
- The additional pressures on management during incidents.
- The importance of staff evaluating their surroundings and contributing to lockdown plans
- What is required of all staff in terms of supporting pupils and fellow staff members.

Length of course: 2 hours

Cost	Core	Enhanced	Non-SLA
In School	£375	3 Credits	£450