

Introduction

CES provide schools with an Audit/Self Review document, which can be completed individually; or in discussion with our Lead Attendance Officer.

The Audit addresses:

The document requires schools and academies to review and audit practice across a range of areas and provide a response and evidence to support their view in respect of the specific questions asked.

- Quick checklist for independent check
- Policy & Procedures
- Action planning
- Recording and monitoring of attendance
- Networking with other agencies
- Preventing absenteeism
- Promoting attendance
- Resources
- Transition
- Safeguarding of vulnerable children

This session is to support senior staff with the management of school attendance in line with the school attendance policy as well as local and national guidance.

The session will allow for a brief overview of the school procedures, while supporting with key improvement areas, operational processes and best practice.

The audit document can be downloaded from the member section of the website for all schools who purchase an SLA from ourselves.

Attendees: This session is suitable for:

- School leadership or school attendance champion
- School Governor

Length of session: Two hour

Cost	Core	Enhanced	Non-SLA
In school	£250	2 Credits	£300